

# MAKERERE

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# UNIVERSITY

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## THE OFFICE OF THE ACADEMIC REGISTRAR

### ANNOUNCEMENT

#### FOR

### PRE-ENTRY EXAMINATION FOR ADMISSION TO THE BACHELOR OF LAWS FOR 2025/2026 ACADEMIC YEAR

The Academic Registrar Makerere University announces that the Pre-Entry Examination for admission to the Bachelor of Laws for 2025/2026 will be held on **Saturday 12<sup>th</sup> April, 2025 from 9:00 a. m. – 12:00 noon.**

To be eligible to sit the examination, Applicants must possess the minimum admission requirements of the University, and any one of the following specific requirements:

- i) **'A' Level leavers:** Must hold an 'O' Level Certificate (UCE) or its equivalent with at least 5 Passes plus 'A' Level Certificate (UACE) or its equivalent having obtained a minimum of 13 points (Males) and 12 points (for Females) in any 'A' Level combination for both Humanities and Sciences. Candidates who did 'A' Level before 2013 should have 15 and 14 points for male and female applicants respectively.
- ii) **Diploma Holders:** Must possess at least a 2<sup>nd</sup> Class or Credit Diploma from a recognised institution. Certified Copies of Diploma Transcripts (No Provisional Results) from the Awarding Institutions must be attached to the Application Forms.
- iii) **Mature Age Applicants:** Must have passed the Makerere University Mature Age Entry Examination (for Bachelor of Laws) for February 24, 2024 and December 14, 2024.
- iv) **Degree Holders:** Must be graduates in any Discipline from a Chartered University. Certified Copies of Degree Transcripts (No Provisional Results) from the Awarding Institutions must be attached to the Application Forms. (Degree holders are not eligible for government sponsorship)

#### **N.B.**

- i) **ALL APPLICANTS WISHING TO BE ADMITTED TO THE BACHELOR OF LAWS PROGRAMME OFFERED BY MAKERERE UNIVERSITY ARE REQUIRED TO SIT AND PASS THE PRE-ENTRY EXAMINATION OF MAKERERE UNIVERSITY.**
- ii) **ALL APPLICANTS INTERESTED IN GOVERNMENT SPONSORSHIP MUST HAVE APPLIED FOR BACHELOR OF LAWS GOVERNMENT (LAW) BY FILLING IN THE GOVERNMENT APPLICATION FORM. "A" LEVEL / DIRECT ENTRY APPLICANTS**



**INTERESTED IN PRIVATE SPONSORSHIP FOR BACHELOR OF LAWS DAY (LAW), AND AFTERNOON (LAA) FOR 2025/2026 ACADEMIC YEAR SHOULD APPLY AFRESH FOR ADMISSION WHEN THE MAKERERE UNIVERSITY ADVERT COMES OUT IN APRIL, 2025**

- iii) **ALL DIPLOMA HOLDERS INTERESTED IN GOVERNMENT SPONSORSHIP MUST HAVE APPLIED FOR BACHELOR OF LAWS BY FEBRUARY 28, 2025**
  - iv) **ALL DEGREE AND DIPLOMA HOLDERS INTERESTED IN PRIVATE SPONSORSHIP FOR BACHELOR OF LAWS DAY (LAW), AND AFTERNOON (LAA) MUST / SHOULD HAVE APPLIED BY FEBRUARY 28, 2025**
  - v) **ALL APPLICANTS WHO HOLD DIPLOMAS AND DEGREES MUST PRESENT / ATTACH A (PDF FORMAT) OF A SCANNED CERTIFIED COPY OF THE ACADEMIC TRANSCRIPT. PROVISIONAL RESULTS SHALL NOT BE ACCEPTED TO REGISTER FOR THIS PRE-ENTRY EXAMINATION.**
  - vi) **APPLICANTS SHOULD NOTE THAT ADMISSION IS BASED ON PERFORMANCE IN THE PRE-ENTRY EXAMINATION AND THERE ARE SPECIFIC INTAKE CAPACITIES FOR PRIVATE DAY, AND PRIVATE AFTERNOON FOR ALL CATEGORIES I.E 'A' LEVEL, DIPLOMA HOLDER, MATURE AGE, DEGREE HOLDER AND INTERNATIONAL APPLICANTS. DETAILS OF AVAILABLE SLOTS FOR EACH CATEGORY COULD BE ACCESSED AT THE UNIVERSITY WEBSITE.**
  - vii) **ALL APPLICANTS MUST ATTACH A PDF FORMAT OF SCANNED COPIES OF THEIR ORIGINAL ACADEMIC DOCUMENTS, ORIGINAL IDENTIFICATION DOCUMENTS ("A" LEVEL FORMER SCHOOL ID's, THE REST SHOULD HAVE VALID ID's), AND THE MOST RECENT COLOURED PASSPORT SIZE PHOTOGRAPH WITH A WHITE BACKGROUND AS SHALL BE SPECIFIED ON THE ONLINE APPLICATION PORTAL.**
  - viii) **EACH APPLICANT MUST WITHOUT FAIL AVAIL HIS/HER E-MAIL ADDRESS AND AN ACTIVE MOBILE PHONE NUMBER THAT WILL BE USED APPROPRIATELY AS MAY BE REQUIRED TO REACH OUT TO HER/HIM INCASE OF ANY COMMUNICATION AFTER SUBMITTING APPLICATION. APPLICANTS ARE ENCOURAGED TO REGULARLY CHECK WITH THE E-MAIL ADDRESS / MOBILE PHONE NUMBER AVAILED / APPLICATION ACCOUNT (PORTAL) FOR ANY FUTURE COMMUNICATIONS / INFORMATION.**
- DO NOT GIVE THE CONTACT INFORMATION OF OTHER PERSONS WHO HELP YOU TO APPLY.**
- ix) **ALL APPLICANTS WITH VISUAL IMPAIRMENT ARE ADVISED TO COME WITH LAPTOPS INSTALLED WITH THE COMPUTER BRAIL PROGRAMME WHICH THEY WILL USE TO WRITE / SIT FOR THEIR PRE – ENTRY EXAMINATION. THE APPLICANTS WILL BE DIRECTED TO THEIR**



**ALLOCATED EXAMINATION VENUE FROM THE EXAMINATION COORDINATION VENUE (LLT 1A) COCIS BLOCK B WHEN THEY REPORT.**

**PLEASE NOTE THAT:**

- x) **CASES OF IMPERSONATION, FALSIFICATION OF INFORMATION / DOCUMENTS, FRAUDULENT ACCESS OR GIVING FALSE/INCOMPLETE INFORMATION, WHENEVER DISCOVERED, EITHER AT SITTING EXAMINATION/S, AT REGISTRATION OR AFTERWARDS, WILL LEAD TO AUTOMATIC CANCELLATION OF RESULTS, ADMISSION, REVOCATION OF AWARD WHERE APPLICABLE AND PROSECUTION IN THE COURTS OF LAW.**

**1-HOW TO APPLY**

APPLICATION IS ONLINE FOR ALL APPLICANTS.

- (i) OTHER RELEVANT INFORMATION CAN BE OBTAINED FROM UNDERGRADUATE MATURE AGE OFFICE, LEVEL 5, ROOM 505, SENATE BUILDING, MAKERERE UNIVERSITY OR CAN BE ACCESSED FROM <https://see.mak.ac.ug/> AND OR SEND E-MAIL TO [see@mak.ac.ug](mailto:see@mak.ac.ug)
- (ii) A NON-REFUNDABLE APPLICATION FEE OF SHS. 110,000/= FOR UGANDANS, EAST AFRICAN, AND REFUGEE APPLICANTS OR \$75 OR EQUIVALENT FOR INTERNATIONAL APPLICANTS, PLUS BANK CHARGES SHOULD BE PAID IN ANY OF THE BANKS USED BY UGANDA REVENUE AUTHORITY.
- (iii) ALL APPLICATIONS SHALL BE MADE ONLINE ON <https://see.mak.ac.ug>. THE ONLINE APPLICATION PORTAL USER GUIDE IS PROVIDED BELOW.

**2-MAKERERE UNIVERSITY ONLINE APPLICATION PORTAL USER GUIDE**

Applicants should access the Institution's Applications URL: <https://see.mak.ac.ug/>

Signup using your official full name, e-mail and Mobile No. Please note that your name must be similar to the one on your supporting birth certificate and or academic documents for your application to be considered valid. If you changed your name (s) please go to Senate Building Office 505 with a **Deed Poll** supporting the name change. A OTP (One Time Password) will be sent to both your e-mail and mobile number. The system will prompt you to change the password to the one you can easily remember.

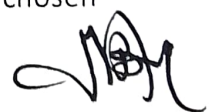
After signing up, proceed to generate a Payment Reference Number (PRN) before filling out the application form

**Generating Payment Reference Number (PRN) and Payment**

**Generate PRN:** After signing up follow instructions to obtain your Payment Reference Number (PRN).

**Payment:** Make the required payment through your mobile money or chosen bank using the PRN.

**To pay via the bank;**





Present your PRN

**To pay via Mobile Money;**

**Pay with Airtel Money**

Dial \*185#, then select:

Option 4: Pay Bill

Option 7: URA

Option 1: Pay Registered

Enter the PRN/PTN number you wish to pay for and follow prompts.

**Pay with MTN Mobile Money**

Dial \*165#, then select:

Option 4: Payments

Option 5: Fees and Taxes

Option 1: URA

Option 1: With PRN Payments

Please enter your payment registration number (PRN) then follow prompts.

**The closing date for submitting the completed online Application Forms is Thursday  
10<sup>th</sup> April, 2025.**

The Pre-Entry Examination shall cover the following areas:

- a) Reading and Comprehension Skills
- b) Language Skills
- c) Numerical Skills and Logic
- d) General Knowledge
- e) Analytical Writing Skills

Further details may be obtained by sending e-mail to [see@mak.ac.ug](mailto:see@mak.ac.ug)

**NB: THERE IS NO COACHING FOR THIS EXAMINATION. DO NOT WASTE MONEY ON  
THOSE WHO ADVERTISE THEMSELVES AS OFFERING PREPARATION MATERIALS  
AND BRIEFINGS**



Prof. Buyinza Mukadasi

**ACADEMIC REGISTRAR**

**DATE: MARCH 20, 2025**