

**MAKERERE**

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**UNIVERSITY**

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## **OFFICE OF THE ACADEMIC REGISTRAR**

### **ANNOUNCEMENT**

THE ACADEMIC REGISTRAR, MAKERERE UNIVERSITY INVITES APPLICATIONS FOR ADMISSION TO A THREE YEAR **BACHELOR OF EDUCATION/EXTERNAL (BED)** DEGREE PROGRAMME FOR THE **2024/2025** ACADEMIC YEAR.

#### **REQUIREMENTS:**

1. EACH APPLICANT SHOULD HOLD AT LEAST A CREDIT OR SECOND CLASS DIPLOMA IN EDUCATION FROM A RECOGNISED INSTITUTION, PLUS UCE WITH AT LEAST 5 PASSES OR ITS EQUIVALENT AND UACE WITH AT LEAST ONE PRINCIPAL PASS AND TWO SUBSIDIARY PASSES OF THE RELEVANT PRINCIPAL SUBJECTS OR ITS EQUIVALENT.

CANDIDATES WHOSE "O" AND "A" LEVEL RESULTS ARE OF GRADES "Y", "Z", "7" AND "9" SHOULD NOT APPLY BECAUSE THEY ARE NOT ELIGIBLE FOR ADMISSION, AND CANDIDATES WHO HOLD **3<sup>RD</sup> CLASS OR PASS** DIPLOMAS NEED NOT APPLY.

2. **A CERTIFIED** COPY OF DIPLOMA ACADEMIC TRANSCRIPT FROM THE AWARDING INSTITUTION MUST BE ATTACHED TO THE APPLICATION FORM. EACH APPLICANT SHOULD ALSO ATTACH A COPY OF HER/HIS BIRTH CERTIFICATE TO THE APPLICATION FORM.

**NB: CANDIDATES WILL BE RESPONSIBLE FOR VERIFICATION OF THEIR ACADEMIC DOCUMENTS FROM THE AWARDING INSTITUTIONS AFTER ADMISSION.**

3. CANDIDATES ARE WARNED AGAINST SUBMITTING **FORGED ACADEMIC DOCUMENTS AS THIS WILL LEAD TO AUTOMATIC CANCELLATION OF ADMISSION, REVOCATION OF AWARD WHERE APPLICABLE AND PROSECUTION IN THE COURTS OF LAW.**

THE FEES PAYABLE BY UGANDAN APPLICANTS WHICH ARE SUBJECT TO REVIEW ARE AS FOLLOWS:

TUITION FEES	-	SHS.699,603/= PER SEMESTER
REGISTRATION FEE	-	SHS.132,250/= PER YEAR
EXAMINATION FEE	-	SHS.132,250/= PER YEAR
DEVELOPMENT FEE	-	SHS.163,329/= PER YEAR
FIELD ATTACHMENT FEE	-	SHS.132,250/= PER SEMESTER FOR YEAR ONE ONLY
TECHNOLOGY FEE	-	SHS.66,125/= PER YEAR
RESEARCH FEE	-	SHS. 26,450/= PER YEAR
LIBRARY FEES	-	SHS. 26,450/= PER YEAR
UNIVERSITY IDENTITY CARD	-	SHS. 45,000/=
ACADEMIC GOWN	-	SHS. 21,160/=

MEDICAL FEE	-	SHS. 57,500 PER YEAR
CAUTION	-	SHS. 2,645/=
GUILD FEE	-	SHS. 13,225/= PER YEAR
SENIOR COMMON ROOM FEE	-	SHS. 6,613/= PER YEAR
SPORTS CONTRIBUTION	-	SHS. 19,838/= PER YEAR
ENDOWMENT FEE	-	SHS. 13,225/= PER YEAR
NATIONAL COUNCIL FOR HIGHER EDUCATION FEE	-	SHS. 20,000/= PER YEAR <b>(Payable to NCHE)</b>
UNSA SUBSCRIPTION FEE	-	SHS. 2,000/= PER YEAR <b>(PAYABLE TO UNSA)</b>

AVAILABLE SUBJECT COMBINATIONS FOR THE BACHELOR OF EDUCATION (EXTERNAL) DEGREE PROGRAMME, FOR THE 2024/2025 ACADEMIC YEAR ARE AS FOLLOWS:

**A. SUBJECT COMBINATIONS FOR THOSE WITH SECONDARY BACKGROUND**

CODE			CODE		
580	GEX	HSX	590	REX	LLE
581	GEX	REX	591	REX	MUX
582	HSX	REX	592	ELX	LTX
583	GEX	KSX	593	ELX	KSX
584	GEX	LLE	594	ELX	LLE
585	GEX	MUX	595	LTX	KSX
586	HSX	KSX	596	LIX	LLE
587	HSX	LLE			
588	HSX	MUX			
589	REX	KSX			

**B. SUBJECT COMBINATIONS FOR THOSE TEACHING IN PRIMARY TEACHERS' COLLEGES AND PRIMARY SCHOOLS**

CODE			CODE		
597	LEX	SST	600	DAG	MAM
598	IPS	MAM	601	MUX	SST
599	DAG	IPS	602	MUX	LEX

**C. SUBJECTS TO BE OFFERED AS DOUBLE MAIN (SECONDARY)**

CODE		CODE	
603	ART & DESIGN	605	MUSIC
604	BUSINESS EDUCATION	606	AGRICULTURE

**KEY**

**ELX** English Language Studies  
**LTX** Literature  
**GEX** Geography  
**HSX** History  
**KSX** Kiswahili  
**LLE** Luganda  
**DAG** Agriculture

**REX** Religious Studies  
**MAM** Mathematics Primary  
**LEX** Language Education  
**MUX** Music  
**SST** Social Studies  
**IPS** Integrated Primary Science

A NON REFUNDABLE APPLICATION FEE OF SHS.50,000/= PLUS THE BANK CHARGES USING A ZEE PAY REFERENCE NUMBER SHOULD BE PAID TO ANY BANK BEFORE SUBMITTING A SYSTEM GENERATED APPLICATION FORM TO THE ADMISSION OFFICE (ROOM NO. 310), LEVEL 3, ACADEMIC REGISTRAR'S DEPARTMENT IN THE SENATE BUILDING, MAKERERE UNIVERSITY, FROM WHERE ADDITIONAL INFORMATION MAY BE OBTAINED. THE CLOSING DATE FOR SUBMISSION OF APPLICATIONS WILL **BE 29<sup>TH</sup> FEBRUARY, 2024.**

### **1. HOW TO APPLY**

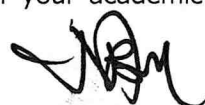
Application will be online using the AIMS System after getting a pay reference number but you will have to submit certified copies of your Diploma transcripts and certificates and a passport size photograph to office 316, level 3 Senate Building after payment of application fees.

### **2. MAKERERE UNIVERSITY ONLINE APPLICATION PORTAL USERGUIDE**

1. Applicants should access the Institution's Admissions URL <http://apply.mak.ac.ug>
2. Sign up using full name, e-mail and Mobile No. Please note that your name must be similar to the one on your supporting academic documents for your application to be considered valid. If you changed your names please go to Senate Building Office 301 with an affidavit supporting the name change.
3. A password will be sent to both your e-mail and mobile number.
4. The system will prompt you to change the password to the one you can easily remember.
5. To fill a form the applicant clicks on the APPLY NOW button displayed on the running scheme.
6. Obtain a payment advice slip by clicking on "Pay for Form" button
7. Make a payment at any of bank used by URA
8. Print the filled form and attach certified copies of your academic documents.

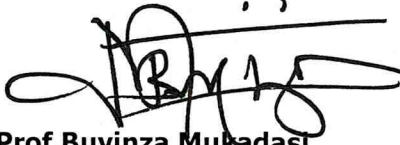
### **3. PROCEDURE FOR OBTAINING A PAYMENT REFERENCE NUMBER FOR PAYMENT OF APPLICATION FEES**

1. Go the payment reference site: <https://payments.mak.ac.ug>
2. Fill in your name;
3. Fill in your email;
4. Fill in your telephone number – Go to the next
5. Click on the option number;
6. Application fee = 50,000/=(Undergraduate) continue and get the pay reference number
7. Go to the Bank and pay
8. Go to room 310 Senate Building and submit certified copies of your academic documents.





- (i) Applicants are strongly warned against presenting forged or other people's Academic documents to support their applications for admission. The consequences, if discovered, are very grave indeed.
- (ii) Do not buy any other documents not originating from the Academic Registrar's Office. Those who buy them do so at their own risk.
- (iii) The Academic Registrar has not appointed any agents to act on his behalf to solicit for additional funds other than the application fee stated above.



**Prof. Buyinza Mukadasa**  
**ACADEMIC REGISTRAR**  
**BM/SC/rk**  
**2<sup>nd</sup> January, 2024**